

Commission Terms of Service

Artist: Stephanie Brown

- All commissions are non-refundable.
- I, the Artist, must receive a minimum of 50% of total payment up front in order to reserve your slot. Any remaining balance is due upon completion of the commission. Once the initial payment has been made, you will be placed on my commission queue.
- I work on commissions from the queue in batches of 5-6 at a time in the order they are received. Due to the number of commissions in the queue at any given time, it may take up to 6-8 weeks before work will begin on your commission.
- Once work begins on your commission, you will receive a rough line sketch for your feedback. Please do not hold back with your feedback; I cannot fix any issues if I don't know about them.
 - If significant changes are requested for the sketch (i.e. an entirely new pose or an outfit redesign, etc.), a new sketch will be sent.
 - If only minor cosmetic changes are needed, there will not be a follow up sketch but the changes will be implemented into the final art.
- A commission batch takes about 2-3 weeks to complete.
- Once the sketch has been approved, I will begin painting. You could receive the final within a few days, or up to 3 weeks later, depending on your placement in the current batch.
- Up to three rounds of alterations made be requested free of charge once a "final" is presented. You may *not* request major changes, as those should have been requested during the sketching phase.
 - Examples of changes you may request: color changes, a new face, minor adjustments of pose, expression, outfit, or body type, changing the background, etc.
 - Examples of what you may not request: changing the lighting set up, changing the entire pose, changing the entire outfit, anything that requires significant repainting.
- A single round of alterations may include multiple changes. Any additional rounds of alterations after the first three have been fulfilled and sent will cost an additional \$25 an hour until completed.
- Final payment is due within 7 days of completion of final art approval, if any balance is remaining.
- I will most likely want to share the final art on my social media as this helps attract new customers. This includes possibly including footage of the process in my Youtube videos. While I still legally retain the right to post the art if I so choose, if you do not want your commission shared, *please say so*, and I will not post it.